



## **Tuition Enrollment Program Requirements**

- ✿ Superintendent
  - Interview
  - Approval
- ✿ Grade Level
  - Student must be age/grade appropriate.
  - Placement to be determined by the building Principal.
  - High school students must be on-track to graduate in accordance with Royal Oak Schools graduation requirements.
- ✿ Student Behavior and Discipline
  - Student may not have had any incidents of illegal substance use or distribution.
  - Student may not have had any incidents of academic misconduct.
  - Student may not have had any long term suspension (10 days or more).
  - Student may not have been expelled from a public school.
- ✿ Enrollment
  - Students will be accepted under the Tuition Enrollment Program on a “first come, first served” basis.
  - Assignment to schools and classrooms will be on a space available basis.
  - Enrollment must be completed within five (5) business days following acceptance.
    - Please see the Enrollment page of the District website for directions on how to enroll, a link to the on-line pre-enrollment process, as well as a list of required documents.
  - All documents are due at the time of enrollment.
  - Transportation is not provided for tuition students.
  - Omission of information regarding academic or behavioral issues will result in termination of enrollment. No refund will be issued for tuition paid.
- ✿ Tuition Payment
  - Tuition must be paid in-full at the time of enrollment.
  - Tuition enrollments accepted after the start of the school year will be prorated.